

att 6 ER-6-8589

~~CONFIDENTIAL~~

30 MAR 1955

MEMORANDUM FOR: Chief, Processing and Records Division
SUBJECT: Correspondence

1. At the present time we notify applicants who will enter on duty as follows:

"This appointment is subject to completion of the following processing at the time you enter on duty: taking the oath of office, signing a loyalty affidavit, completing a physical examination at our medical center, and participating in a final security interview."

2. The Inspector General in reviewing the case of an individual who failed to meet all requirements upon entering on duty has recommended that we make more definitive the conditions of entering on duty. Accordingly, please dispense with the statement above immediately and substitute the following:

"Your permanent employment will depend upon the completion of the following processing at the time of entering on duty: taking the oath of office, signing a loyalty affidavit, completing a physical examination at our medical center, and participating in a final security interview. Should anything of an unfavorable nature arise during this period, your employment will not result in a permanent appointment."

~~CONFIDENTIAL~~

Harrison G. Reynolds
Director of Personnel

25X1A9a

OD/Pers: [redacted] hm (30 March 1955)

Distribution:

- Orig & 1 - Addressee
- 1 - DD/S
- 1 - IG
- 1 - C/PAS/OP
- 1 - C/PUD/OP
- 1 - C/PPD/OP
- 1 - OP Chrono

~~CONFIDENTIAL~~